



## Commercial Vehicle Permit Application

The company identified below is requesting permission to operate at BNIA for the purpose of transporting passengers to and from the airport.

Corporate Name:
DBA:
Corporate/Property Contact:
Phone Number:
Billing Address:
Company Email Address:
Property Name:
Property Phone Number:
Property Address:
Manager's Name:
Manager's Email Address:
Manager's Phone Number:

**Limo**                     
  **Van/Shuttle**                     
  **Hotel Shuttle**

Describe fleet size and class of vehicles to be operated on airport. Please provide additional documentation if space provided is not sufficient.

Number of Vehicles:	Class (i.e. van, motor coach, sedan, etc.):	Number of Seats per Vehicle:

**For Office Use Only:**

Amount Received: \_\_\_\_\_ Method of Payment: \_\_\_\_\_ Date Received: \_\_\_\_\_

Number of Tags: \_\_\_\_\_ Tag Number(s): \_\_\_\_\_ Staff Initials: \_\_\_\_\_

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Describe service to be provided, include any third-party business which may be served by your operations:

**Ground Transportation Fees**  
(Pricing is based upon your fleet, not per vehicle)

Category (A-F): \_\_\_\_\_ Tag Fee: \_\_\_\_\_ +\$600 Annual Flat Fee\* = Total: \_\_\_\_\_

Category	Annual Tag Fee	Trips/Week	Maximum Tags
A	\$52.00	1-6	3
B	\$364.00	7-14	7
C	\$728.00	15-35	17
D	\$1,820.00	36-70	25
E	\$3,640.00	71-139	25
F	\$7,280.00	Over 140	25

**\*\$600.00 annual access flat fee for Parking Area Privileges is in addition to any of the category lines\***

How many tags are you requesting? \_\_\_\_\_

Please note that there are limits to the number of Tags that can be issued per category (see above). If additional tags are required, please include \$100.00 per tag in addition to the fees above.

Please check one of the following options:

- Pick up Tags at the Information Desk in the BNIA Terminal
- Send Tags via US Postal Mail

SEND TO:     Billing Address         Property Address

**APPLICATION CANNOT BE PROCESSED WITHOUT COPIES OF REGISTRATION & INSURANCE INFORMATION FOR EACH VEHICLE (Fleet Coverage Accepted)**

Return completed and signed application along with check or money order payable in U.S. Funds to the NFTA to:

Buffalo Niagara International Airport  
Ground Transportation Program  
4200 Genesee Street  
Cheektowaga, New York 14225  
Attn: BNIA- Finance Department

If you have any questions or need further assistance, please email [ground.transportation@nfta.com](mailto:ground.transportation@nfta.com).

FOR EACH VEHICLE, YOU **MUST** PROVIDE:

- A copy of insurance certification in the form and the amounts required by law.
- A copy of the current vehicle registration.
- A copy of the PCS/DOT Permit (As Applicable).

Vehicle **MUST** be registered under the company/operator name listed on page 1.

Annual hang tags are to be placed on rear view mirror as are temporary tags and must be displayed at all times while on BNIA grounds. All tags are non-transferable.

By signing this application form, the authorized representative of the above-named company/operator certifies that and agrees to the following:

- Such authorized representative, on behalf of the above-named company, will be responsible for reading, understanding and insuring compliance with the Commercial Ground Transportation Rules and Regulations for the operations at the BNIA, Buffalo, New York, as established and adopted by the NFTA on April 25, 1994, or as thereafter amended (the "Rules and Regulations"), which will be included with the decals or hang tags.
- As an authorized representative of the company identified above I agree that the company and its employees, independent operators, or representatives have a need to access and use the BNIA for its passenger transportation operations and further agree that the company and its employees, independent operators, or representatives will abide by the BNIA Rules and Regulations, especially as they pertain to ground transportation. I acknowledge receipt and have read such Rules and Regulations. Any decals, access cards, etc., issued by BNIA shall remain the property of the BNIA and are subject to confiscation or revocation in accordance with the Rules and Regulations. All of the information on this application is true and correct.
- The above-named company/operator through such authorized representative, understands that a violation of those Rules and Regulations may result in the imposition of fines and penalties as provided in such Rules and Regulations; and/or a revocation of the Permit.
- The above-named company/operator, its representatives and employees, agree to continuously satisfy the Rules and Regulations during the term of any Permit issued pursuant to this application.
- The Commercial Vehicle permit must be renewed annually.
- Licensee agrees to comply with pertinent statues, Executive Orders and such rules as are promulgated to ensure that no person on the grounds or race, creed, color, national origin, sex, age, or disability will be excluded from participating in any activity conducted with or benefiting from Federal assistance.

- Licensee agrees to comply with the applicable requirements of the Americans with Disabilities Act (ADA) of 1990, which prohibits discrimination on the basis of disability in the operation of public entities, public and private transportation systems, and places of public accommodation (42 USC §§ 12101-12213) including the Department's ADA regulations (49 CFR parts 37 and 38; and 28 CFR parts 35 and 36) and Section 504 of the Rehabilitation Act of 1973 (29 USC §794 *et seq.*), as amended which prohibits discrimination on the basis of disability and 49 CFR Part 27.
- In the event of breach of any of the terms of this permit, including the nondiscrimination covenants, the NFTA will have the right to terminate the permit.
- Licensee shall comply at its own cost and expense, with all Federal, State, and local laws, ordinances, rules or regulations now or hereinafter in force, which may be applicable to the operation of its business at the Airport.

By signing this Application for a Commercial Vehicle Permit, the authorized representative of the above-named company/operator further certifies that all information provided, and representations made in this application are true and correct.

If this application is approved, BNIA will send notification to the contact individual listed above, and the permit application and the issuance of decals/tags shall be deemed the Permit Agreement.

Authorized Representative (Print Name: ) \_\_\_\_\_

Signature: \_\_\_\_\_

Date: \_\_\_\_\_